



88 Margaret Street  
TOOWOOMBA  
W [www.parktoowoomba.com.au](http://www.parktoowoomba.com.au)  
E [enquiries@parktoowoomba.com.au](mailto:enquiries@parktoowoomba.com.au)  
P 07 4632 1011

**Reception Hours  
Until Further Notice**

Monday to Friday - **8:30am to 5:30pm**

Saturday - **9:00am to 4pm**

Sunday & Public Holidays\* - **9:00am to 2:00pm**

\* Some public holidays have shorter opening hours for example Christmas Day, Boxing Day and New Years Day - staff will advise on Check in if there is a change to the above hours

**Check In & Check Out Time**

Check In - **1:00pm**

Check Out - **10:00am**

**Late Check ins**

**We have arrangements for after hours check ins please let us know if you require a late check in.**

Should you wish to arrange an early check in or late check out (pending availability) please contact Reception.

**Internet Instructions**

Free Wifi is available.

**Restaurant and Room Service**

Will be suspended until further notice

**Breakfast Night Tray**

Are you leaving early in the morning? Don't skip breakfast, organize a night tray to be delivered to your room in the evening so you can still start the day well. Any of the continental items can be ordered including Cereals, Toast (we provide a toaster), Juice, Yoghurt and Fruit.

**Essex Conference Centre**

We are able to assist you with your next conference, seminar or function in Toowoomba. For further information please talk with our staff.

**Swimming Pool**

The swimming pool is currently closed

**Telephone and  
Contacting Reception**

To contact Reception, please dial 9. Unless it is an emergency, please refrain from calling Reception outside Reception Hours. To make a call, dial 0 to get a line followed by the phone number.

**Car Parking**

The property has ample parking situated in front of the rooms, to the rear of the property as well as in front of the Restaurant. Parking is not allocated, if you have more than one car for your room, park the second vehicle to the very rear of the building or in front of the Restaurant.

## Housekeeping

**\*\*Serviced Daily Mon - Fri  
excludes Weekends &  
Public holidays\*\***

If you are staying more than one night, we provide a daily housekeeping service of your room **\*\*Monday-Friday**. If you do not wish for us to enter your room, please place the **“No Service Required”** sign on your door handle outside. Beds will only be made if they are *free of personal items*. If you require fresh towels, leave used towels on the bathroom floor.

## Laundry

There is a laundry onsite with a small washer and dryer located upstairs on the western side of the Motel. Laundry powder is available free of charge.

## Taxi Service

**Garden City Cabs 133 222 or 131 008**

Alternatively, please contact reception and we can make the arrangements for you.

## Vending Machine

There is a vending machine stocked with snacks and cold drinks located downstairs on the western side of the motel.

## Newspapers

Newspapers are for sale in the Reception Area.

## Air Conditioning

A split system air conditioning unit services your room. The control is mounted on the wall. For information on how to use the control please refer to the separate sheet in this compendium.

**\*\*Setting for COOL should be no lower than 22 Degrees as  
the aircon will freeze up and drip water on carpet!\*\***

**In the cooler months the air con can be set to HEAT for  
your comfort**

## Television & Foxtel

Your television is pre tuned to local channels. Foxtel is currently suspended. For the convenience of all guests please do not alter settings. If you require assistance please contact reception.

## Emergency/Fire Safety

Please familiarise yourself with emergency instructions which can be found on the back of the room door. The evacuation assembly area is by the Park Motor Inn sign at the driveway entrance

## Water Restrictions

Toowoomba maintains a “Permanent Conservation Measures” restriction. We ask guests to please be conscious of their water usage.

## Lock Outs

There is a phone located outside reception for after hours contact.